



TOWN OF ALTA

REQUEST FOR PROPOSALS FOR:

***ENGINEERING and DESIGN SERVICES:
DW-2 LOWER ALTA WATER DISTRIBUTION LINE***

****Amended August 25,2025****

Town of Alta
PO Box 8016
Alta, UT 84092
(801) 742-3522
townofalta.utah.gov
August 8, 2025

REQUEST FOR PROPOSALS

PROJECT NAME: DW-2 LOWER ALTA WATER DISTRIBUTION LINE

CLIENT: Town of Alta, Utah

RFP RELEASE DATE: Friday, August 8, 2025

RFP CLOSING DATE: Friday, August 29

PROJECT LOCATION: Alta, Utah

PROCUREMENT CONTACT: Molly Austin, Assistant Town Manager

molly@townofalta.utah.gov

All questions should be submitted in writing no later than:
Friday, August 22, 2025 at 5:00 PM.

1. Introduction

The Town of Alta (“the Town”) operates a culinary water system that serves roughly 90 commercial and residential connections in Alta, Utah. The system consists of a water source deep inside an old mine tunnel, where water is pumped into an antimony treatment facility and then into two storage tanks in separate locations. About 2.5 miles of 6”, 8”, and 10” transmission pipelines exist in the system, along with three pressure reducing valves and 25 hydrants. Much of the Town’s water system is on land owned and managed by the USDA Forest Service (USFS) under special use authorization from USFS. In 2014 the Town developed a water system capital improvements plan with the goal of creating system redundancy and improving fire flows. As of September 2024, the Town initiated development of a water system master plan that identified 4 capital improvement projects to be carried out over the next 5 – 10 years, with the project described in this RFP taking priority.

2. Project Goals

- To install approximately 650 feet of 8” diameter pipe in the lower Alta zone.
- To increase fire flow capacity and provide additional distribution capacity and redundancy.

3. Scope of Project and Services

- a) Engineering and design services to install approximately 650’ of 8” diameter pipe in the lower Alta zone – connecting the East Peruvian Estates neighborhood to Hellgate road across

National Forest System land. This addition to our water system will increase fire flow capacity and provide additional distribution capacity and redundancy.

The Town is currently developing a master plan for its culinary water system. As part of this project, a hydraulic model is being developed that can be used to inform the design of the proposed waterline.

Images of the proposed waterline segment are attached in “Exhibit A”.

b) Successful respondent will submit relevant applications or other documentation required for approval to authorities having jurisdiction over the project including the State of Utah Department of Drinking Water (DDW) and the USFS or coordinate with Town staff to do so. The project will

The proposed pipeline will cut across a small section of National Forest System lands and is subject to NEPA review to assess and document potential environmental impacts.

c) The Town does not currently possess survey data (i.e. topography – surface grade and elevations, valve & hydrant location & elevations of connection points, etc.) and requests the consultant program into their proposal to obtain this survey data.

4. Time and Place of Submission of Proposals

Please submit any questions about this RFP via email to Molly Austin, Assistant Town Manager, at molly@townofalta.utah.gov by TBD date at TBD time.

To be considered, all proposals must comply with the following:

- All proposals must be submitted via email to Molly Austin at molly@townofalta.utah.gov
- Total file size smaller than 20 MB and fewer than 20 pages
- Formatted for printing on 8.5x11” paper
- Proposals must be submitted by: Friday, August 29, 2025 at 5:00 PM MDT
- Any proposals received after this time and date will be late and not opened or considered

5. Anticipated Selection and Project Schedule

Release Solicitation	August 8, 2025
Deadline for Questions	August 22, 2025
RFP Due Date/Time (Deadline)	August 29, 2025 at 5:00 PM MDT
Selection (anticipated)	September 8, 2025
Fieldwork complete	October 15, 2025
Design Complete	January 15, 2026

State/USFS Permitting Complete (if necessary)	To be determined based on agency timelines
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6. Elements of Proposal and Evaluation Criteria

- a. Statement of respondent's qualifications to complete the project
- b. Proposed work plan or scope of work
- c. Client references
- d. Proposed project timeline
- e. Proposed fee

7. Additional Notes

- a. The Town reserves the right to withdraw this RFP at any time and is not obligated to make an award.
- b. Selected respondent will remain eligible to bid on subsequent projects.
- c. Potential bidders may not inquire about this RFP following its publication other than by emailing the procurement contact listed above; noncompliance may result in disqualification. The Town will compile a list of questions about this RFP and answers to those questions and will post the compilation on the Town of Alta website at www.townofalta.utah.gov

8. Attachments

Exhibit "A": MAPS DEPICTING THE PROJECT AREA

Exhibit "B": TOWN OF ALTA PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING AND DESIGN PROFESSIONALS

Exhibit “A”: MAPS DEPICTING THE PROJECT AREA

***Exhibit “B”: TOWN OF ALTA PROFESSIONAL
SERVICES AGREEMENT FOR ENGINEERING AND
DESIGN PROFESSIONALS***